



Appendix A Solid Waste Audit Form

The Solid Waste Audit Form can be used (1) to document the amount and type of wastes discarded, (2) to identify opportunities to reduce waste disposal, and (3) to predicate changes to existing service.

Date of Waste Audit

/ /
day / month / yr.

Waste Audit
Completed By:

_____ name of staff

Waste Audited Over
☐ 1 day

☐ 1 week

☐ 1 month

Method of Waste Audit
☐ visual
inspection

☐ waste sort

☐ other method

✓ if generated	Lodging Waste	Percent of Total Waste (by volume or weight)	Can Reuse	Can Recycle	Can Prevent	Comment
	Paper:					
<input type="checkbox"/>	Office Paper					
<input type="checkbox"/>	Cardboard					
<input type="checkbox"/>	Newsprint					
<input type="checkbox"/>	Other					
	Wood:					
<input type="checkbox"/>	Pallets					
<input type="checkbox"/>	Boxes					
<input type="checkbox"/>	Stumps					
<input type="checkbox"/>	Other					

Appendix A Audit Form

Staying Green: A Guide To Waste Management for the Lodging Industry in New Hampshire



✓ if generated	Lodging Waste	Percent of Total Waste (volume or weight)	Can Reuse	Can Recycle	Can Reduce	Comment
	Metal:					
<input type="checkbox"/>	Ferrous (steel)					
<input type="checkbox"/>	Non-ferrous (tin, aluminum)					
	Glass					
<input type="checkbox"/>	Container					
<input type="checkbox"/>	Other					
	Plastic					
<input type="checkbox"/>	PET #1					
<input type="checkbox"/>	HDPE #2					
<input type="checkbox"/>	PVC #3					
<input type="checkbox"/>	LDPE #4					
<input type="checkbox"/>	Polypropylene #5					
<input type="checkbox"/>	Polystyrene #6					
<input type="checkbox"/>	Other					
	Organic Waste					
<input type="checkbox"/>	Food waste					
<input type="checkbox"/>	Yard waste					
<input type="checkbox"/>	Textile					
<input type="checkbox"/>	Other					